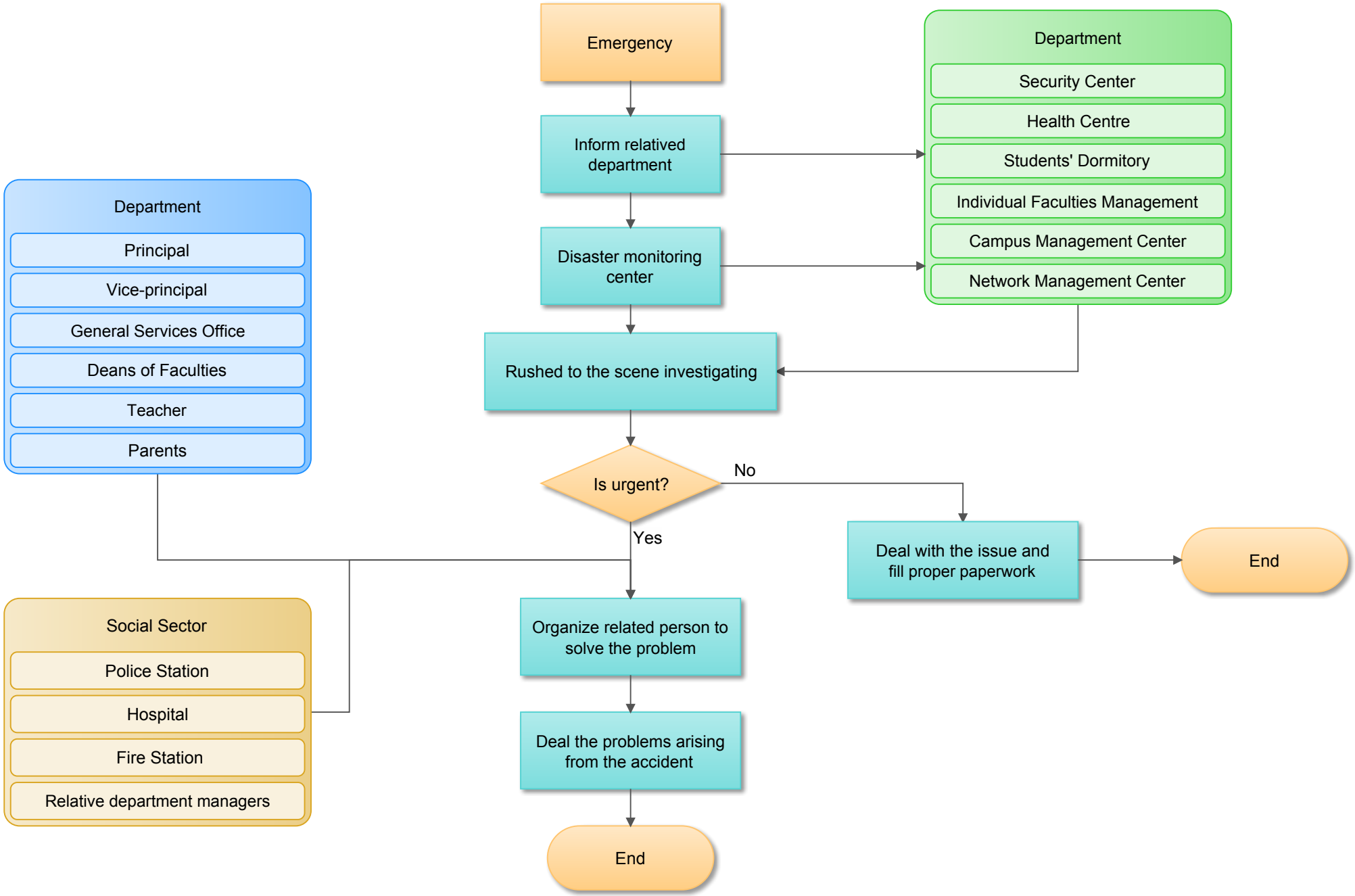University Emergency Response Process