



Caroline Jones



Objective

A career in Personnel Management or Administration.



Education

Milligan College, TN

Course work in Personnel Management and Human Resources, 2010-2014



Experience

Director of Human Resources and Staff

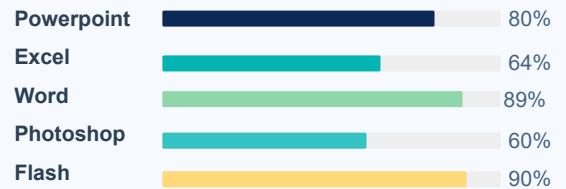
Development: 2014-2015

Director of Human Resources (2015-present):

Maintained smooth work-flow; supervised claim adjudication; performed claim payment internal audits.



Skills



Awards & Achievements

July, 2015

Milligan College Scholars Adwards Scholarship

March, 2013

Milligan College Debate Team, champion

July, 2015

Human Resources and Staff Development Singing Contest, 2nd award

Sep, 2015

Graphic Design Competition, 1st award



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July, 2015



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